

TAE40116

Certificate IV in Training and Assessment

Course Overview:

The Certificate IV in Training and Assessment (TAE40116) is designed to meet the current and future development needs of individuals delivering training and assessment services in the vocational education and training (VET) sector. This qualification will therefore be suitable for those who are looking to deliver formal training in a structured training environment (such as with a TAFE or Private RTO), provide on-the-job instruction in a workplace environment, (such as delivering one-to-one training to apprentices), conduct workplace assessments and skill audits, as well as coaching and mentoring of staff.

Key Outcomes:

- Design learning plans that enable the effective development of skills and impartment of knowledge.
- Access the latest thinking on learning engagement and recognise the importance of adult learning theory.
- Learn how to interpret a unit of competency to create learning programs and assessment tools.
- Understand the relationship between the standards/competencies and the evidence needed to support someone's claim for competence.
- Participate in the validation of assessment activities to enable the strengthening and improvement of assessment practice.
- Become a more confident presenter and facilitator of learning.
- Practise more effective ways of supporting workplace learning.
- Identify how to best support candidates who have language, literacy and numeracy challenges.

Career Opportunities:

- Enterprise Trainer
- Workplace Assessor
- Workshop Facilitator
- Mentor/Coach
- RTO Trainer and Assessor
- Lead Trainer/Assessor
- Lecturer

Modes of Delivery:

- Face to face (in one of our national training and assessment centres or as part of a customised on-site corporate program)
- Correspondence (using text-based resources in a self-paced model and supported by our dedicated MRWED Learner Success Team)
- Online (using the Canvas learning management system and supported by our dedicated MRWED Learner Success Team)
- Recognition of Prior Learning (for experienced trainers and assessors who have evidence to support their current competence in the relevant units of competency which comprise the qualification).
- Blended (using a combination of the modes described).





Course Structure:

There are 10 units in the Certificate IV in Training and Assessment. These are divided into 9 core units and 1 elective unit.

The units in the MRWED program are listed below:

Core Units

- TAE40116 Address adult language, literacy and numeracy skills
- TAEDES401 Design and develop learning programs
- TAEDES402 Use Training Packages and accredited courses to meet client needs
- TAEASS401 Plan assessment activities and processes
- TAEASS402 Assess competence
- TAEASS403 Participate in assessment validation
- TAEASS502 Design and develop assessment tools
- TAEDEL401 Plan, organise and deliver group based learning
- TAEDEL402 Plan, organise and facilitate learning in the workplace

Elective Unit

- BSBCMM401 Make a presentation

Assessment:

The assessment in this qualification involves a variety of workbook activities, practical tasks, presentations, reflective tasks and project work. Participants are supported with regular mentoring and tutorial options throughout their journey.

Entry Requirements:

To enrol in this course, participants must:

- be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.
- Have access to one, or a range of, workplaces or practice environments that will provide them with the opportunity to practice their training and assessment skills in a real workplace, and complete tasks with real vocational learners.

Volume of Learning:

Learners should expect a duration between six and twelve months to meet the requirements of TAE40116, which is consistent with the AQF volume of learning indicators for a Certificate IV qualification.

Decisions about the duration of this qualification take into account the candidates' likelihood of successfully achieving the learning outcomes and ensure that the integrity of the qualification's outcomes are maintained.

Our published public schedules represent the instructor-led "contact time" for candidates choosing a fully face-to-face learning pathway. However, additional reading, research, participation in webinars, project work and assessment activities may be required over the duration of their study to successfully complete the qualification.

For more information visit

<http://www.mrwed.edu.au/course/tae40116/certificate-iv-training-and-assessment>

FREE CALL 1800 287 246

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When learning matters and results count...choose MRWED!