Certificate IV in Leadership and Management (BSB42015)

Course Overview:

The Certificate IV in Leadership and Management (BSB42015) is designed to support the development of emerging leaders and managers as well as those who currently fulfil leadership and management roles and are seeking extension or improvement opportunities.

As well as assuming responsibility for their own performance, candidates for this qualification will provide leadership, guidance and support to others. They will also have some responsibility for organising and monitoring the output of their team.

Therefore, the aim of this qualification is to help candidates to become more effective, productive and confident in managing the broad range of functions required for organisations to succeed.

Key Outcomes:

- Become a more effective team leader and team participant
- Access the latest thinking and models about leadership and management and apply them to your current and future roles
- Learn how to manage critical organisational functions such as leading teams, building relationships, monitoring projects and identifying personal and professional priorities
- Develop skills in coaching and mentoring
- Practise more effective ways of managing work-life balance.

Career Opportunities:

- Leading Hand
- Team Leader
- Supervisor
- Coordinator
- Manager

Modes of Delivery:

- Face to face (in one of our national training and assessment centres or as part of a customised on-site corporate program)
- Online (using the Canvas learning management system and supported by our dedicated MRWED Learner Success Team)
- Recognition of Prior Learning (for experienced leaders and managers who have evidence to support their current competence in the relevant units of competency which comprise the qualification).
- Blended (using a combination of the modes described).

Course Structure:

There are 12 units in the Certificate IV in Leadership and Management. These are divided into 4 core units and 8 elective units. These are listed below:

Core Units

- BSBLDR401 Communicate effectively as a workplace leader
- BSBLDR402 Lead effective workplace relationships
- BSBLDR403 Lead team effectiveness
- BSBMGT402 Implement operational plan

Elective Units*

- BSBINN301 Promote innovation in a team environment
- BSBPMG522 Undertake project work
- BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements
- BSBMGT401 Show leadership in the workplace
- BSBWOR404 Develop work priorities
- BSBCMM401 Make a presentation
- TAEDEL404A Mentor in the workplace
- TAEDEL401A Plan, organise and deliver group-based learning

*_These are the electives currently available for the MRWED face-to-face program. Other electives can be selected for online and RPL options._

Clusters

In the MRWED face-to-face program, we have organised the units into the following four clusters.

1. Leadership in the Workplace
   - BSBLDR401 Communicate effectively as a workplace leader
   - BSBMGT401 Show leadership in the workplace
   - BSBWOR404 Develop work priorities
   - TAEDEL404 Mentor in the workplace
2. Leading Teams and Relationships
   - BSBLDR402 Lead effective workplace relationships
   - BSBLDR403 Lead team effectiveness
   - BSBINN301 Promote innovation in a team environment
3. Managing Projects and Operations
   - BSBMGT402 Implement operational plan
   - BSBPMG522 Undertake project work
   - BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements
4. Facilitation Skills
   - BSBCMM401 Make a presentation
   - TAEDEL401 Plan, organise and deliver group-based learning

Assessment:

The assessment in this qualification involves a variety of workbook questions, quizzes, practical tasks, work-related research and project work.

For more information visit
http://www.mrwed.edu.au/courses/certificate-iv-leadership-management
FREE CALL 1800 287 246
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When learning matters and results count…choose MRWED!