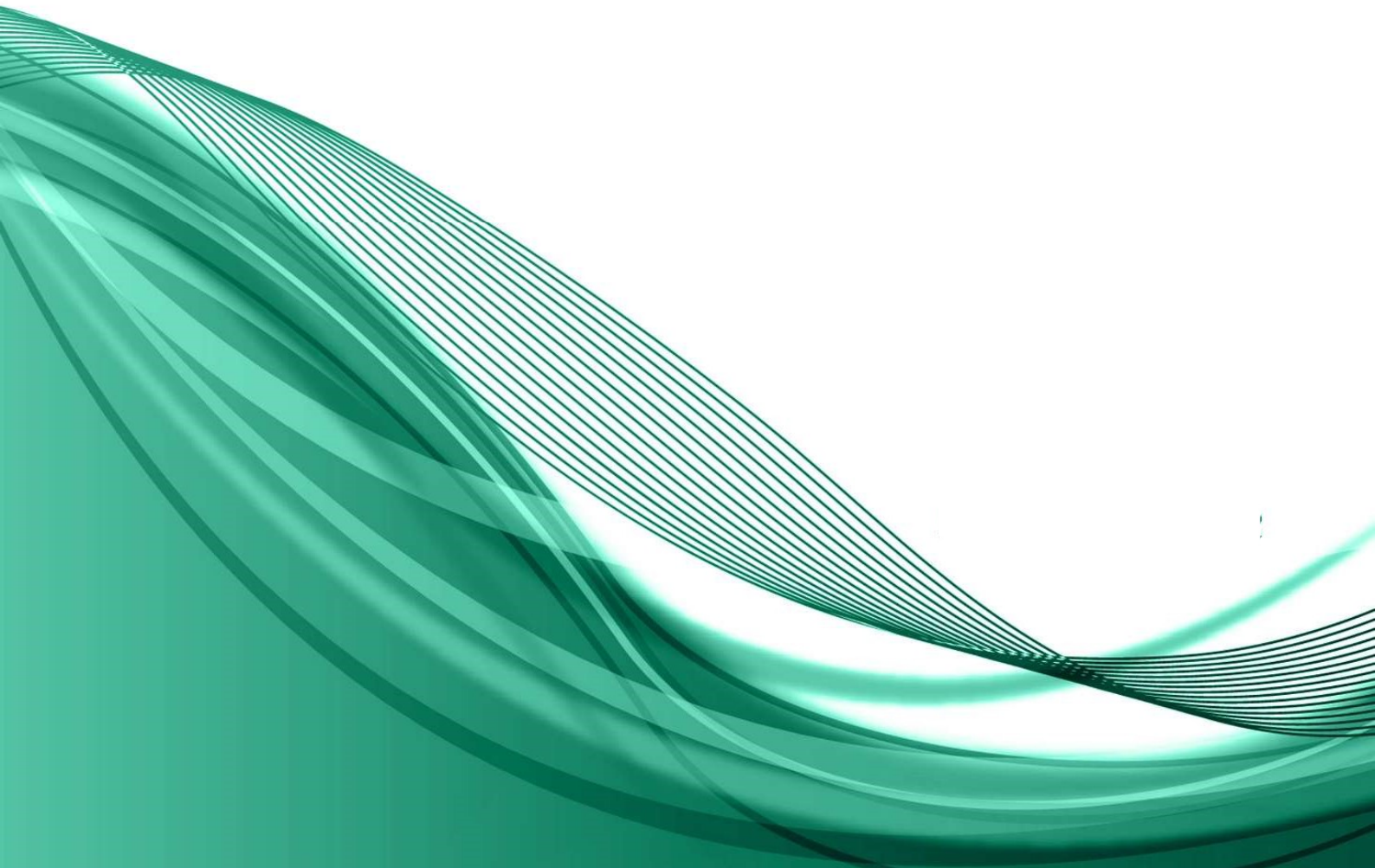




# **The Learning and Assessment Journey for MRWED Students**

**(Version 1.0)**



### **1. Enrolment Application**

Learners seeking to participate in a MRWED program will complete an enrolment application. This involves all the same steps typically found in a regular enrolment process, but importantly, it will trigger contact from a qualified MRWED Learner Success Team (LST) member, before commencement of study. The MRWED LST member will discuss the individual learner's needs, previous experience, study preferences, access to practice site/s, and will work with the learner to develop an appropriate learning and assessment plan.

Furthermore, as there are entry requirements specified within the qualifications which MRWED delivers, the LST member will be need confirm that the learner meets these requirements, before acceptance into each relevant program.

Finally, the initial conversation will also enable the learner to negotiate the subject and context for some of their project work, which will allow them to create reusable resources for their current and future workplaces, rather than generic resources geared to simply “complete the assessment”.

### **2. Orientation**

During the orientation phase, learners will be provided with key course information, including an overview of the whole course, the competency requirements, how assessment will work, tips for success and support information.

### **3. Pre-Training Activities**

These activities are designed to prepare learners for the learning cluster to follow. When studying face-to-face, this includes, but is not limited to: pre-reading, viewing of video content, research tasks and self-preparedness reviews. When studying online the pre-reading is integrated into the “formal instruction” and is available on the navigation bar. Correspondence students also have the pre-reading integrated into the “formal instruction” and will access it as per the suggested study plan.

#### 4. Formal Training

##### Face-to-face

In the face-to-face training, learners will participate in learning activities and complete practical tasks during the classes. This includes: discussions, poster activities, short presentations, response to case studies, short-answer questions, roleplays, practice tasks, peer evaluation and self-evaluation. Public courses are held in national MRWED Training and Assessment Centres in Brisbane, Sydney, Melbourne and Adelaide and custom programs are delivered on the client's site or other suitable location.

Face-to-face students are provided with a MRWED USB which contains a copy of all their courseware and assessment together with a range of pertinent documents to support them during the different clusters. This includes templates (e.g. session plans, learning programs, assessment plans, assessment tools, assessment instruments), policies and procedures for managing training and assessment arrangements, copies of sample units of competency together with their assessment conditions, articles and videos for reflection tasks, as well as the bank for extension activities.

Our MRWED Training and Assessment Centres have been developed to create a suitable practice environment that model conditions typically found in a traditional training and assessment environment.

##### Online

MRWED uses the online learning platform Canvas to host and coordinate training and assessment activities. Online students navigate through an integrated program of study that combines course content, learning activities, reinforcement tasks, extension exercises and reflections, as well as formative assessment. All the required materials and support documents will be available via their online portal.

A MRWED LST Mentor will be available throughout the learning journey and will make regular deliberate contacts with the learner to support them through the program.

### Correspondence

Learners will often select a text-based correspondence option where they have an unreliable or intermittent access to the internet. However, for equity and consistency purposes, the correspondence training should be considered as an “offline” version of what learners would experience in the online program. As such, it is also an integrated program of study that combines course content, learning activities, reinforcement tasks, extension exercises, reflections, and formative assessment. Furthermore, it enjoys all the same support options as the online program.

## **5. Reinforcement and Extension**

Reinforcement activities are designed to strengthen the learner understanding of key content and enhance their skills in required in application. This includes:

- **structured webinars** from the MRWED “VET Practice in Action” Series aimed at reinforcing learner understanding;
- **extension activities** related to content covered in the formal instruction, selected from an activity bank, aimed at reinforcing both knowledge and skill;
- **research tasks** that enable learners to gain some further perspectives on pertinent content, dig deeper on important topics within a learning cluster or facilitate the collection of relevant resources to support the training and assessment journey; and
- **practice tasks** designed to build learner confidence and support their acquisition of competency.

## **6. Reflection Tasks (Read/View/Reflect and Share)**

Each learning cluster has a suite of resources designed to both complement and extend learning. The learners are invited to read relevant articles, view videos and reflect upon the content in relation to the program and make comments on the implications for trainers and assessors.

## **7. Tutorials**

Regular webinar tutorials are scheduled. These are aimed at supporting the acquisition of critical knowledge requirements, troubleshooting common challenges faced by students and providing guidance for forthcoming performance tasks.



## 8. Assessment Tasks

Formal assessment tasks are required to be completed by each learner. These are programmed after all the other required activities for a learning cluster have been completed. These tasks capture all the required components for each Unit of Competency and act as the summative assessment for the program.

Detailed feedback is provided to learners, post-submission and they are required to reflect upon this feedback, make changes where necessary and share thoughts with their MRWED LST Mentor.





MRWED Training and Assessment is a private Australian Registered Training Organisation that delivers nationally recognised qualifications in Training and Assessment and Leadership and Management. Founded in 2000, MRWED has helped more than 25,000 students improve their training and leadership skills. MRWED also supports practitioners with a range of Professional Development options to enable them to keep their skills current.

**For more information visit [www.mrwed.edu.au](http://www.mrwed.edu.au) or call FREECALL 1800 287 246**